Lealands High School
A Specialist Sports College
Aspire Believe Achieve

Lealands High School
Sundon Park Road
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Headteacher: Mr J Burridge *BA (Hons) PGCE, MA, NPQH*

26th September 2016

Re: Early Closure for Prospective Parents' Open Evening – Wednesday, 12th October 2016

Dear Parent/Carer,

I would like your support to close the school early at 1:30pm on Wednesday, 12th October 2016 prior to the school's Year 6 Open Evening.

As a school we recognise that many of our students attend the evening to work in and support subject areas and the school. We are very grateful to all those who volunteer to return in the evening.

The early closure of the school will enable staff and students to prepare for this important event in the school's calendar. Year 7 students will have an extended lunch from 12:30pm until 1:30pm. Years 8 to 11 will attend lessons until 1:30pm. If your child is in year 8, 9, 10 or 11 and you wish your child to remain at school for lunch, I would be grateful if you would indicate this on the reply slip below. Students will be dismissed at 1:30pm unless you have indicated that you wish for them to remain in school on the reply slip below.

Students eligible for a free school meal may collect a packed lunch during morning break to take home for their lunch.

If you are unable to make alternative arrangements for the supervision of your son/daughter, they will be supervised in school until 3.10pm. Would you please remind your son/daughter that on no account should they visit the local primary schools on that afternoon and that they should go straight home.

We would like to thank you for your support and co-operation in this matter.

Yours sincerely,

Mr J Burridge
Headteacher

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LEALANDS HIGH SCHOOL

EARLY CLOSURE FOR PROSPECTIVE PARENTS' OPEN EVENING

Wednesday, 12th October 2016

Student's Name: .....Tutor group: .....

The above student requires a school lunch at 1:30pm. Yes ❑ No ❑

The above student can leave school at 1.30pm. Yes ❑ No ❑

Signed: ..... Date: .....
(Parent/Guardian)

Please return to: Form Tutor by Friday, 7th October 2016

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