



Lealands High School

A Specialist Sports College
Aspire Believe Achieve

Lealands High School
Sundon Park Road
Luton
LU3 3AL

09th February 2018

Our ref : Lateness/AH/AB

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Headteacher: Mr J Burridge BA (Hons) PGCE, MA, NPQH

Dear Parent/Carer,

As you know, at Lealands, we place a great deal of emphasis on preparing young people for life and the future world of work as well as supporting their academic achievement. The vast majority of students at Lealands display an excellent attitude and meet our high expectations every day. Good habits established during the school years lead to success in life and the future. Arriving at school and to lessons on time is a crucially important expectation that we enforce with all students. The school has a number of systems in place to promote good punctuality and to sanction those who repeatedly fail to meet this expectation with the intention of changing poor habits.

In order to further develop our approaches so that all students are punctual for a prompt start to learning, we are further developing our system. From Tuesday 20th February, the student entrance will be locked by the duty staff at 8:40 am, at which point students are classed as late and will be directed to the entrance by Student Support (near the main reception). This formal lateness to school is recorded on the school register which is a legal requirement.

If your child is recorded as late without a valid reason once in a week, he/she will be given a verbal warning and a text message will be sent to notify you. If your child is late for a second time in a week, he/she will be automatically booked into a one hour after school detention with a Head of Year/Pastoral Support Manager the next Tuesday following the second late. You will receive a second text message to notify you should this be the case.

If, in the unlikely event, any student does not attend the detention, without a valid reason being given in advance, they will be automatically set a one and a half hour after school Senior Leadership Team (SLT) detention on the next Thursday. A further text message will be sent to notify their parent. Failure to attend this detention will result in a one day Internal Exclusion and you will be contacted by a member of the SLT to arrange the sanction.

Good attendance and punctuality will continue to be rewarded by the school, as we really value and recognise the efforts of the vast majority of our students and parents/carers who work hard to achieve and maintain high standards. It is interesting to note that these students are consistently meeting their academic targets, demonstrating the clear link between good attendance, punctuality and strong levels of attainment.

Thank you in advance for your support on this matter and ensuring your child arrives to school on time and ready to learn, so that we can work together to help them fulfill their potential. If you have any questions, or require any advice on punctuality and attendance, please do not hesitate to contact your child's Head of Year/Pastoral Support Manager in the first instance.

Yours sincerely,

Mr A Harris
Assistant Headteacher



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