



Lealands High School

A Specialist Sports College

Aspire Believe Achieve

Lealands High School

Sundon Park Road

Luton

LU3 3AL

Tel: 01582 611600

Email: admin@lealands.luton.sch.uk

Website: www.lealands.luton.sch.uk

Headteacher: Mr J Burridge BA (Hons) PGCE, MA, NPQH

Dear Parent/Carer

Re: Year 11 Online Parents Evening – Wednesday, 11th January 2023 - 4.00-7.00 pm

This year, we are trialing a combination of face-to-face and online parents evenings. We recognise there are pros and cons to both approaches and parent feedback has been inconclusive at this stage following the introduction of online parents evenings during the COVID pandemic. In September, you were invited to a face-to-face meeting and in January the parents evening will take place online.

You will be able to book **5 minute appointments with each of your child's subject teachers** to discuss their progress, attitude to learning and any queries you may have.

Please find attached, a 'Parents' Guide for Booking Appointments' via the schoolcloud. Appointments can be booked automatically or manually to give you as much flexibility as possible. **In order to make appointments, you will need to visit <https://lealands.parenteveningsystem.co.uk>** or you can follow the link on our school website (purple '+' symbol on the home page). It can also be accessed from the MyEd App. **The system is available for bookings from Thursday, 15th December until 2.00 pm on Wednesday, 11th January 2023.**

When you have booked appointments, you will receive an automatic confirmation of appointments by email.

The appointment times are automatically managed by the system on the evening and there will be a 'countdown' as time is running out. The system will end each appointment after the allocated 5 minutes. Should you require more time, please contact the school and an additional phone call can be arranged. Because this is an automated system, there isn't any flexibility in timings so it is important to be logged on in good time and ready for your appointments to start.

You may want to check your child's Epraise account before you attend parents evening as this will give you the most up-to-date information regarding their Steps, Demerits and Extended learning tasks. Details on how to log into Epraise are on our school website under 'Rewards and Achievements'.

If you have difficulties with the online booking system, please send an email requesting support with booking parents evening appointments to admin@lealands.luton.sch.uk giving your name, contact number, and child's name. A member of staff will then contact you to assist with the bookings. If you are having difficulties on the evening, please telephone the school and we will do our best to support you with these. Please do be aware that if there are internet or technical issues beyond our control, this may affect the smooth running of the evening. In this case, we will attempt to reschedule appointments for a future convenient time.

I do hope that you will be able to attend this online parents evening as working together to support your child's education is crucially important and in their best interests.

Yours sincerely

Miss N Keefe
Head of Year

Miss S Phipps
Pastoral Support Manager

