



17th July 2020

Dear Parent/Carer,

I last wrote to you on the 8th July to give an outline of our plans for September. We have been working very hard to arrange all the details of how we will operate safely for staff and students in September following the Government guidance issued on the 2nd July. I am pleased to say that we have managed to produce a timetable and system that will allow us to fully re-open and meet all of the guidelines fully.

Please find, with this letter, a parents' information booklet which will give you all the details you need about what school will be like in September and the many changes that are necessary. I hope you find this helpful and I would encourage you to read it fully and go through it with your child before September.

I would draw your attention to the following key points:-

- Each year group will have a **different entrance** and this will be the same entrance and exit for every day.
- **Year groups will not mix** unless they are in separate 'bubble' eg. Special Educational Needs bubble. These bubbles will not mix with other students in school.
- **Students in Year 8-10 will be provided with a new school tie** at the start of term in a different colour. This will enable us to identify if any student moves out of their year group bubble very quickly or attempts to enter or exit via the wrong entrance.
- **The arrival times and start and finish times are slightly different for Key Stage 4 and Key Stage 3 students.** It is crucially important that these arrival times are adhered to. We will not be able to manage the separation of year groups if students arrive too early or late. We have given each key stage an 'arrival window'.
- **Year groups will begin on different days in September** as detailed in the booklet and on the website.
- Discipline and behaviour will need to be exemplary. **There are new rules** in school about sitting facing forward in lessons, no touching and sanitising hands, for example. **Sanctions will be applied rigorously to any student whose behaviour compromises safety.**
- **Students failing to meet expectations will be detained at the end of that day** with a MyEd app message sent to parents to inform them of this. Detentions can also be viewed on Epraise.
- **Students will remain in one area of the school each day.** In some cases, they will remain in the same room for most of the day. This will be a challenge for some and we are conscious that many students will not be used to sitting in one place for such a period of time. However, we must insist that this is the case to ensure the safety of all.
- Lunchtime will be shortened and **students must bring all their food** (packed lunch and snacks) and a full water bottle with them. There will be no food served in school initially, but students in receipt of free school meals will receive a packed lunch.

- Students will all be expected to go to their allocated outside area at break/lunchtime and **must have suitable outside clothing**, including a waterproof coat. Seating will be limited as picnic benches are required to be removed. If the weather is extremely inclement, students will remain in classrooms to eat their lunch (except science rooms, where students will be escorted to another area of the school).
- Equipment cannot be shared and **so students must have all the required equipment** with them each day.
- **Teachers and other school staff will have to remain 2 meters from students** which means that they will have to remain at the front of the class and will not be able to visit individual students at their desks in lessons unfortunately.
- Visitors to the school will only be allowed by prior appointment. **No parents/carers will be allowed to enter the school site without an appointment (including vehicular access).**
- **No lockers will be available** while the school operates 'bubbles'.
- **Attendance of all students will be compulsory.**
- **Students must not attend school if they are showing symptoms of Covid-19** and in such cases they should arrange a test as soon as possible. Parents must inform the school of any student who tests positive immediately.
- **Unfortunately, we have not been able to accommodate the year 9 options** in our September arrangements, but we plan to start these as soon as possible, when the school is allowed to return to a more normal timetable.

Whilst, very little of the above is as we would wish it to be ideally, we believe that this can work well with everyone's cooperation and support to enable highly effective teaching and learning to take place safely in school. Although much of this may seem negative, there are many positive aspects to the changes we have been able to make and we look forward to these developing well.

If you have any particular questions or concerns, please do not hesitate to contact me or staff at the School. I hope that you will have a safe and enjoyable Summer and we very much look forward to welcoming your child in September.

Yours sincerely,



Mr John Burridge
Headteacher