



Our Ref: IM/AJL  
28<sup>th</sup> October 2019

Tel: 01582 611600

Email: admin@lealands.luton.sch.uk

Website: www.lealands.luton.sch.uk

Headteacher: Mr J Burridge BA (Hons) PGCE, MA, NPQH

Dear Parent / Carer

**Re: Normandy – Saturday, 20<sup>th</sup> to Wednesday, 24<sup>th</sup> June 2020**

We are arranging a trip to Normandy in the North of France from Saturday 20<sup>th</sup> to Wednesday 24<sup>th</sup> June 2020. The trip will include:

- Travel insurance
- The use of an executive coach throughout the trip
- Return Eurotunnel Channel Crossing
- Accommodation in a chalet-style, student-friendly accommodation on a full-board basis.
- Various activities during the trip, which include - Visit to Honfleur, workshop at Les Co-Pains Boulangerie, visit to Cidrerie du Manoir d'Apréval, visit to La Cite de la Mer Aquarium and visit to Arromanches 360 Cinema.

There are 30 places available and the cost for this trip will be £575 provided that all 30 places are filled. In order to secure a place on this trip, we are asking that an initial non-returnable deposit of £150 is paid by Monday 25<sup>th</sup> November 2019 in order to secure accommodation at the best possible price. The remaining balance can be paid in 4s parts:

- £100 by Friday 20<sup>th</sup> December 2019
- £100 by Monday 27<sup>th</sup> January 2020
- £100 by Wednesday 26<sup>th</sup> February 2020
- £125 by Wednesday 25<sup>th</sup> March 2020

This can be paid online or to the finance office. Students will need a valid passport to travel and a copy will need to be handed to Mr McCracken by Wednesday 26<sup>th</sup> February 2020. Please note that passport renewals can take up to 3 weeks. Please also note that the total cost is based on current prices and quotes collected – this may increase should these prices increase significantly.

Please note that acceptance onto this trip is subject to behaviour and attitude to learning. Any student whose behaviour or conduct in school presents a concern to staff will not be allowed to be part of this trip and may not be refunded any money already paid.

Further information will be provided once deposits have been secured and parents will be invited in for a meeting closer to the time.

Please do not hesitate to contact me if you have any questions regarding the visit or any other matter.

Yours sincerely

Mr I McCracken  
Director of Modern Foreign Languages

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**LEALANDS HIGH SCHOOL** **TRIP TO NORMANDY – SATURDAY, 20TH TO WEDNESDAY, 24TH JUNE 2020**

Student Name: ..... Tutor Group: .....

I give/do not give\* permission for my son/daughter to attend the above trip

Amount paid: £..... Method of Payment: Cash / Cheque / Online\* - Order No: .....

Signature of Parent/Carer: ..... Date: .....

**\*Please delete as appropriate**

**Please return to: Mrs. McMahon in the Finance Office**



Specialist Schools  
and Academies Trust  
EXCELLENCE AND DIVERSITY



**Year 8-10 Normandy trip**  
**Saturday, 20th to Wednesday, 24th June 2020**

Medical and Emergency contact form

**To be read and completed by parent(s) / carer(s) and returned to Mr. McCracken in Languages 2**

A. Medical Confidence

1. Does your child have any food allergies or special dietary requirements (if none, state "none"):

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2. Any other allergies (if none, state "none"):

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3. Does your child have an allergy and / or medical condition which might need medical attention? If so, please give details:

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4. Does your child take any prescription medication? If so, please give details, including instructions on dosage / times:

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5. The following medicines are normally kept in the First Aid kit. Please cross out any that staff may NOT issue to your child and initial each deletion:

Antithisan (antihistamine cream), Clarityn (antihistamine tablets), Rehydrate, Diareze, throat lozenges, Stugeron, Feminax, Paracetamol.

B. Parental Consent

1. In the event that my son / daughter requires urgent medical treatment I / we give consent that the supervising member of staff may authorise permission for such treatment on the advice of a medical practitioner.

2. I / we have received and read details of the trip, including the itinerary.

3. Emergency telephone number if trip organiser wishes to contact you during the trip:

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THE ABOVE CONTACT INFORMATION WILL BE HELD FOR THIS TRIP ONLY. Please ensure that if the information changes before the trip you update the trip organiser. If your contact information has permanently changed please inform the office on 01582 611 600 or [admin@lealands.luton.sch.uk](mailto:admin@lealands.luton.sch.uk)

4. Is there any other information, other than that given above, about your son / daughter which you feel the trip leaders should know? Yes / No (please delete appropriately). If "Yes" please give details:

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Signed \_\_\_\_\_ (Parent/Guardian)

Date \_\_\_\_\_