



Lealands High School

A Specialist Sports College

Aspire, Believe, Achieve

Lealands High School

Sundon Park Road

Luton

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Website: www.lealands.luton.sch.uk

Headteacher: Mr J Burridge BA (Hons) PGCE, MA, NPQH

Our Ref: SD/KL/AJL

1st October 2019

Dear Parent/Guardian

Re: Year 7 Tutor Information Evening – Wednesday, 16th October 2019 – 4.00-7.00 pm

An invitation is extended to parents/carers of Year 7 students to meet informally with your child's tutor and pastoral team on Wednesday, 16th October 2019 between 4.00 and 7.00 pm. This is an opportunity for you to find out how your child has settled at the school and discuss any concerns. Mr Dummett (Head of Year) and Miss Lawrence (Pastoral Support Manager) will also be available during the evening.

Miss Boreham will be delivering workshops to support students in a new online homework initiative, created to support students with their vocabulary. She will be showing parents how to log in to the platform, how to complete the homework booklet, and distributing leaflets with word lists on them.

Ms Rezaei will be delivering a session on the Accelerated Reader lesson, which all Year 7s take. The session will outline the basics of how Accelerated Reader works, how to understand what level book your child should be reading and how much progress they are making each half term. Ms Rezaei will also go through the use of the reading log and how this could be used to support your child.

The online booking system will be available from Tuesday, 1st to Tuesday, 15th October 2019 at 3.00 pm.

Please use the help sheet included with this letter to guide you through the online booking system available at <https://lealands.parenteveningsystem.co.uk> or by following the link which can be found on our website (purple '+' symbol on the home page). There is also direct access to the site by clicking the custom button on the school's Parent App, MyEd.

Once logged in, you will be able to see your tutor's available appointment times on one screen and you will be able to choose a time that is most convenient. Once the appointments have been booked, you will receive an automatic confirmation of the appointments by email.

If you are unable to access the online booking system, please contact Mrs Lawes on 01582 611600 who will complete your booking requests.

It is essential that your child attends in full school uniform.

May we request that you park your car in the staff car park accessed via the entrance on Sundon Park Road or the church car park situated to the side of the school. The car park will be very busy on the evening so if it is possible to walk or park away from the school this will be much appreciated. If you require any specific assistance on the evening in relation to a disability (e.g. access to disabled parking), please contact me in advance of the evening so that arrangements can be made.

If you are unable to attend and would like to speak to your child's tutor at another time, please do not hesitate to contact the school to arrange a mutually convenient appointment.

The Tutor Evening will take place in the Main Hall which can be accessed via the doors marked 'Reception'.

We hope you can attend and look forward to seeing you on the evening.

Yours sincerely

Mr S Dummett
Head of Year

Miss K Lawrence
Pastoral Support Manager



Specialist Schools
and Academies Trust
EXCELLENCE AND DIVERSITY



Parents' Guide for Booking Appointments

Browse to: <https://lealands.parentseveningsystem.co.uk/>

Lealands High School

Parents' Evening System

Welcome to the Lealands High School parents' evening booking system. Appointments can be amended via a link from the email confirmation - please ensure your email address is correct.

Your Details

Title First Name Surname

Email Address Confirm Email Address

Child's Details

First Name Surname DoB (dd/mm/yyyy)

[Administrator Login](#)
[Teacher Login](#)


Step 1: Login

Please fill out all the details on the page. A confirmation of your appointments will be emailed to you and we may use the phone number to contact you.

Please use your child's "preferred" forename that matches our records (no abbreviations).

Date of birth – e.g.: 26/11/2005


Select a parents' evening to add appointments:



Parents' Evening

This parents' evening is for all pupils. Please enter the school via the main entrance and follow the signs for the Main Hall where this evening is taking place. Parking is available in the main school car park.

Date: 24/01/2013 Time: 16:00 - 20:30



Step 2: Select Parents' Evening

Click the green tick to select the parents' evening you want to make appointments for.

Choose Teachers

Ben's teachers are listed below. If you don't wish to see a teacher, deselect them by clicking on the tick. To remove a teacher, click their name to deselect them. Add any other teachers you wish to see for

- Mr J Atkinson - English
- Ms J Estaphan - French
- Mr C Hughes - Res Materials
- Mr K Jacobs - Geography
- Mr M Lubbock - Class 9A
- Dr R Mcnamara - French
- Dr R Mcnamara - German
- Dr S Miandad - Science
- Mrs D Mumford - Mathematics
- Mr V Stockill - PSE
- Miss J Young - Physical Ed

Step 3: Choose Teachers

Your child's teachers will appear. Ensure the teachers you wish to see are selected in green. If you do not wish to see a teacher, click on their name to de-select them.

Click on the Continue button to proceed.

Finished Adding Appointments?

You've still got 2 appointments to make. However if you're finished, please [click here](#) to save!

	Mr J Atkinson English E5	Mr A Gray French L2	Mr A Pinkney Geography H5	Mr K Jacobs History H6
	No Appointment	No Appointment	No Appointment	No Appointment
16:00	Book	Book	Book	Book
16:05	Book	Book	Book	Book
16:10	Book	Book	Book	Book
16:15	Book	Book	Book	Book
16:20	Busy	Book	Book	Book
16:25	Book	Book	Book	Book
16:30	Book	Busy	Book	Book

Step 4: Book Appointments

Click 'Book' to make your appointment with the teacher for the time you wish. Repeat this for all the teachers you wish to see.

After you have finished booking all your appointments, click on "click here" in the yellow box at the top of the page to send the confirmation email.

All Finished!

Your appointments have been saved and an email has been sent confirming your appointments.

Changed Your Mind?

To change an appointment click on the red cross beside your child's name for the relevant teacher. Be sure

What's Next?

[View/Print Appointments](#) [Send Feedback](#) [Logout](#)

Step 5: Finished

You will receive an email confirmation of your appointments. Please print this out and bring with you to the parents' evening.

Home **Appointments**

Print Appointments

Select Evening

Parents' Evening
24/01/2013

Your Appointments

16:00	
16:05	
16:10	
16:15	
16:20	Mr A Pinkney - Geography (H5)
16:25	
16:30	Mr J Atkinson - English (E5)
16:35	
16:40	Mr A Gray - French (L2)
16:45	
16:50	Mr K Jacobs - History (H6)
16:55	
17:00	Mrs L Vernon - Mathematics (M4)
17:05	
17:10	
17:15	
17:20	
17:25	

Parents' Evenir

This parents' evening is the school via the main entrance for the Main Hall where the parking is available in the Main Hall.

Date: 24/01/2013 Time: 16:00

[Add/Edit/Delete](#)

Step 6: Viewing/Editing/Printing Appointments

You can also view and print your appointments online by clicking the "Appointments" tab. Please bring a print out of your appointment times to the parents' evening.

You can change your appointments by clicking on "Add/Edit/Delete Appointments". There is a link at the bottom of the confirmation email which logs you back into the system.