



Lealands  
High School

# Welcome To Lealands



A guide for students new to Lealands

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# Welcome to Lealands High School

I am delighted that you will be joining our highly successful school and we are looking forward to welcoming you to Lealands. We hope that you are looking forward to five rewarding years with us. We have extremely high expectations of students at Lealands and they will be expected to work hard during their time at the school both in class and at home. Students are encouraged to take full advantage of the many opportunities given including the extensive extra-curricular activities on offer.

We hope that parents/carers and students will join us in creating the partnership between home and school, which is essential for successful education. Above all, we hope that your time at Lealands is an enjoyable, rewarding and fulfilling experience.

If there are any problems or questions, please talk to the Tutor, Pastoral Support Manager, Head of Year or Director of Subject. They will do their best to help you.

I look forward to meeting you on many occasions in the future and please do not hesitate to contact me should you require any further help or information.

**Mr J Burridge**  
*Headteacher*





# Year 6 Induction Day

(Information for parents/carers)

**Thursday, 5th July 2018**

**9.30 am to 2.30 pm**

As part of the transition process, your son/daughter is invited to spend the day with us at Lealands High School on Thursday, 5th July 2018. The arrangements for the day are as follows:

## **ARRIVAL**

Students are asked to arrive at school at 9.30 am. On arrival in school students will be shown the way to the Main Hall where they will be met by Mr Hall and Miss Naureen.

## **LESSONS**

Students will need to bring pens, pencils, and colours, as they will be taught lessons during the day. Paper, folders and books will be provided.

Students will also need to bring trainers as they will take part in some physical activity during the day.

## **LUNCH**

At lunchtime, students can either bring a packed lunch or buy a lunch in the school Dining Room (the cost of a set meal is £2.20). If any student is entitled to a free school meal this will be provided in the Dining Room.

## **UNIFORM**

Students should wear their current school uniform for the day. Please bring trainers for the students to change into for the practical activities.

## **DISMISSAL**

Students will be dismissed from the Main Hall at 2.30 pm.

If you wish to collect your child, please contact Miss Naureen at the school on 01582 611600 or by email to [admin@lealands.luton.sch.uk](mailto:admin@lealands.luton.sch.uk). On the day, please come to the main school entrance at 2.30 pm to collect your child.

If your child would like to wait for an older sibling who currently attends Lealands, they may wait in the Main Hall where they will be supervised until 3.10 pm.

Please contact Mr Hall at Lealands High School if you have any questions about these arrangements.



# Lealands' School Day

<b>08.00</b>	<b>Breakfast Club in Dining Room</b>
<b>8.40</b>	<b>Start of school day</b>
08.45-09.45	Period 1
9.45-10.45	Period 2
10.45-11.10	Tutor Period
<b>11.10-11.30</b>	<b>BREAK</b>
11.30-12.30	Period 3
12.30-1.30	Period 4
<b>1.30-2.10</b>	<b>LUNCH</b>
2.10-3.10	Period 5
<b>3.10</b>	<b>End of school day</b>
<b>3.15</b>	<b>Extra Curricular Activities/Study Centre</b>



# School Uniform Requirements

<b>School Blazer</b>	Classic black blazer (with school logo)
<b>Trousers/ Skirt</b>	Black tailored trousers or black skirt. Trousers should be of standard school type and should not reflect fashion trends or materials. Leggings and jeans are not allowed.  Skirts should be no more than 10cm/4ins above or below the knee, no slits and again should be of standard school type and material.
<b>Shirt</b>	<b>Plain</b> white tailored shirt, short or long sleeve with collar (no patterns or colours). Shirts should be worn tucked in at all times.
<b>Tie</b>	Clip-on school tie with school logo.
<b>Shoes</b>	<b>Sensible plain black leather shoes.</b> No coloured flashes, stripes, stitching or laces. They should not be high heeled or fashion shoes that are unsuitable for school wear. Boots, trainers, canvas shoes, plimsolls and sandals are not allowed.
<b>Socks</b>	Plain black or grey socks.
<b>School Jumper</b>	School jumpers are optional and may only be worn under a blazer (not instead of).
<b>Piercings &amp; Hairstyles</b>	Students may wear one pair of silver, gold or white studs (one of the pair in each earlobe). Nose studs or other facial piercings (i.e. tongues, eyebrows, tragus, etc.) are not allowed. No other jewellery or make up should be worn.  Hairstyles should not reflect any extremes of fashion in either style or colour. Patterns in hair or eyebrow are not allowed.

**If students arrive at school in non-uniform clothing, they may expect to be sent home to get changed or, if this is not possible, they will work in the appropriate Student Support area.**

School uniform items can be purchased from Prestige Design & Workwear Ltd., Unit 2, Barton Industrial Estate, Faldo Road, Barton le Clay, Beds, MK45 4RP - Tel: 01582 883222, Fax: 01582 883622, Email: [sales@prestigedesignww.co.uk](mailto:sales@prestigedesignww.co.uk), Online: [www.prestigedesignww.co.uk](http://www.prestigedesignww.co.uk).

The school stocks additional ties which are available for students to purchase from the Finance Office.

# School Uniform Requirements



Lealands  
High School

## Lealands High School Uniform List



Lealands  
High School



Boys Black Lealands  
High School Blazer.  
Compulsory.



Girls Black Lealands  
High School Blazer.  
Compulsory.



Unisex Lealands  
High School Jumper. Optional.  
**Must be worn with a blazer,  
not instead of.**



Boys Long or Short Sleeve Shirt  
Girls Long or Short Sleeve Top Button Blouse.

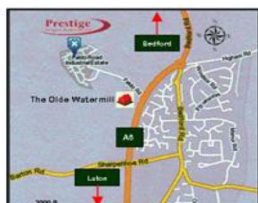
Clip On Lealands School Tie 16"

Clip On Lealands School Tie 19"

Clip On Student Leaders Tie, Purple 19"



Boys Tailored Trousers  
Girls Tailored Trousers  
Girls Tailored Luton Skirt



Unit 2, Barton Ind Est, Faldo Road  
Barton Le Clay, Beds. MK45 4RP.  
T: 01582 883222. F: 01582 883622

Email: [sales@prestigedesignww.co.uk](mailto:sales@prestigedesignww.co.uk)  
Online Orders: [www.prestigedesignww.co.uk](http://www.prestigedesignww.co.uk)  
For Home Delivery Service Please See Website.

SHOP OPENING HOURS:  
MONDAY - FRIDAY: 9.00am - 5.00pm.  
SATURDAY: 9.00am - 1.00pm.  
SUNDAY: CLOSED.



# Sports College PE Kit

## Compulsory

- Lealands Polo (unisex or girls)
- Lealands Shorts/Skort
- Lealands Training Pants
- Lealands Joggers (wide leg)

## Optional (one of the optional items will need to be purchased for outdoor lessons, though this is a student/parental choice)

- Lealands Fleece ¼ zip
- Lealands Sweatshirt
- Lealands Rain Jacket
- Lealands Gym Leggings

**Only items displaying the Lealands Logo will be acceptable for PE lessons.**

- Students will also need appropriate footwear - outdoor trainers or boots (only traditional moulded studs can be used on the astro turf – blades and screw in studs cannot be used) and indoor trainers (preferably white). All laces must be properly tied up for lessons.
- If students have long hair they must tie it back.
- For swimming lessons, students will need a towel and a **dark blue or black swimming costume/trunks**. We also advise students to bring in swimming goggles and if they have long hair they must have a swimming cap.
- We advise the wearing of mouth guards for certain activities such as football.
- No jewellery to be worn during PE lessons.

Students should have the correct PE kit for lessons, including those excused for medical reasons. These students can coach, referee or help other students analyse and evaluate their work, which is a valuable part of the National Curriculum in PE. It will also make sure students do not get their uniform wet or muddy when outside. Students who do not have correct kit must have a note put in their learning diary from their Pastoral Support Manager.

**Students failing to follow the above will be given a detention or appropriate sanction.**

# PE Kit Requirements

## PE Kit Design 2018



Moisture Management fabrics. Specially treated to keep moisture from the skin.



Sol-IR provides a 40+ UPF protection from harmful rays and UVA transmission of less than 5%. Tested and certified to BS EN 13758-1:2002+A1:2006



Durable and long lasting. Falcon's Endu-R fabrics are designed and rigorously tested to withstand daily wear are tear maintaining colour and technical performance.



Unisex Polo Shirt. Navy/Sky  
Embroidered



Girls Polo Shirt. Navy/Sky  
Embroidered



Unisex 1/4 Zip Top. Navy/Sky  
Embroidered



Unisex Short.  
Navy/Sky



Girls Skort.  
Navy/Sky



Unisex Slimfit Training Pant.  
Navy/Sky

Contact Prestige Design & Workwear Ltd for up to date details and prices.  
Free delivery on orders over £25



# Other Useful Information

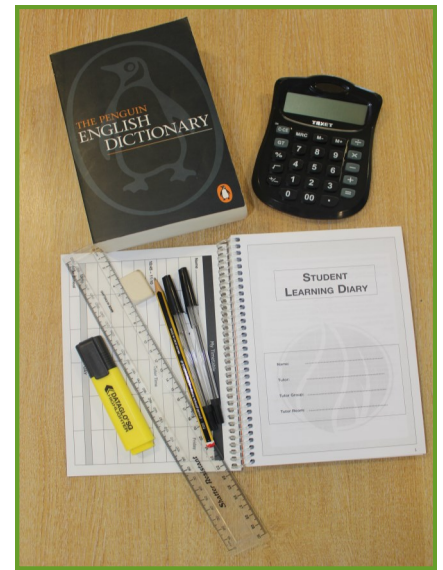
## Equipment needed for school

It is extremely important that students arrive in school ready and prepared for the school day. This means that they need to bring the appropriate equipment into school for learning.

Students will need a strong, suitable bag to carry books and equipment around the school, and to and from home. They must make sure that they have with them all their books, equipment and homework for the morning and afternoon lessons.

Students will be told what they need for each subject but they should make sure that they have the following with them every day:

- learning diary (provided by the school - there will be a charge for replacements)
- writing equipment: black pens, pencils, etc.
- ruler and a rubber
- yellow highlighter
- calculator
- small dictionary
- it is also useful for students to have some coloured pencils



## Lost Property

We hope that students do not lose any of their possessions. It is helpful if you mark their name on all their clothing and belongings. Students should try not to leave things lying around in unsupervised rooms. If students do lose something, they should report it to the subject teacher and tutor as soon as possible.

If a student should find anyone else's property, they must hand it in to Student Services or a member of staff immediately.

We cannot accept liability for the loss of any property. Large sums of money and valuable items should not be brought to school. If for any reason a student has to bring something valuable to school, they must hand it to their tutor for safekeeping.

**Mobile phones and items such as MP3 players, IPODs, etc., should not be used in school. If students are found using such items, or they are seen, they will be confiscated by staff. The item will be returned to the student at 3.30pm. A note will be made on the student's behaviour record.**



## Lunchtime

During the lunch break, students may use the Dining Area or bring a packed lunch to eat in the Main Hall. Students will not be allowed home at lunchtime.

The Dining Area offers a variety of foods at different prices at break and lunch time. Students will be told where and when to line up for their meal and will be expected to show good manners in the Dining Area and Snack Bar.

The school runs a cashless system for all students who will use a finger recognition system to pay for food and drinks.

If students choose to bring a packed lunch, they can eat at the outside eating areas or in the Main Hall.



## Bicycles

If students bring a bicycle to school they must follow the Lealands High School Cycling Protocols. Students should always lock their bicycle in the cycle shed provided and are responsible for its safety and security.

A form needs to be completed and returned for any student wishing to bring a bicycle to school.



## Homework

Students will be set independent learning tasks by their subject teachers which they should do at home. Teachers will explain the requirements and the deadlines that students need to keep. Students will receive a Learning Diary at the start of the year which they must have with them every day. When a teacher sets homework, students write down the details in the Learning Diary. Homework is also listed online via the school website. Parents/Carers will be issued a code to access their child's homework.

There are many different types of assignments that can be set as homework including; preparing notes on a topic, writing up work already planned in class, researching a subject or revising for a test.

Students should try to find a quiet room to complete homework. They will almost certainly work better away from the television and other noisy distractions.

Students should set aside a regular time to do homework each evening. Many people like to tackle their homework as soon as they get home from school, whereas others prefer to start later when they've had a rest.

If students find that the work set is too difficult or takes an unreasonable amount of time to complete, they should discuss the problem with the relevant subject teacher and tutor. Support for homework is available at homework club on Tuesday, Wednesday and Thursday from 3.10pm to 4.15pm in the Learning Resource Centre.

A guide to the amount of time required for each subject is provided on the school website.

## Using the Learning Diary

The Learning Diary is an essential piece of school equipment that helps students to stay organised. It is also an extremely convenient way of the school keeping in close communication with parents/carers and vice versa.

- students should always have their Learning Diary with them, readily available for each lesson
- students should use the Learning Diary to record key information.
- students should keep a record of attendance and punctuality in their Learning Diary
- the school asks parents/carers to read the Learning Diary, check that home learning tasks are being completed and to **sign the Learning Diary each week**. Tutors will also check that the Learning Diary is signed by parents/carers each week.

- the information/comments section, which is on the right hand page of the diary section, is to help develop communication between teachers and parents. Teachers may write a note for parents'/carers' attention. Likewise, parents/carers may wish to draw a matter to the teacher's attention. As such parents/carers should check the Learning Diary each evening.

## Learning Resource Centre (LRC) for Study Support

The LRC is open:

Monday	8.00 am-3.10 pm
Tuesday	8.00 am-4.00 pm
Wednesday & Thursday	8.00 am-4.00 pm
Friday	8.00 am-3.10 pm

Homework clubs are run by the Learning Support Assistants on Tuesday, Wednesday and Thursday from 3.10pm to 4.15pm in the LRC.

The LRC:

- provides a quiet environment for study
- provides access to books, electronic information and the media
- helps students to develop study skills and create a basis for lifelong learning
- complements, extends and enriches classroom learning
- encourages students to achieve success and thereby raise self-esteem

Students are encouraged to attend and make use of this facility to work with others and gain extra help with homework and coursework.





## Breakfast Club

Research tells us that breakfast is the most important meal of the day. A good breakfast provides the nutrients that people need to start their day. Studies show that children who eat a good breakfast do better in school than children who do not.

Children who eat a good breakfast have a better attendance and decreased hyperactivity. Children who don't eat breakfast tend to not perform as well, and also tend to have behaviour problems.

The Lealands' Breakfast Club will provide a **FREE** nutritious meal for students eligible for Free School Meals who might otherwise not eat breakfast (up to the value of £1.25). A breakfast is available for all other students at a discount of 20%.

Newspapers, magazines and games are also available.

The aims of Lealands' Breakfast Club are:

- to provide the energy and nutrition required by the mind and body for active learning
- to improve attendance, concentration and learning in the classroom
- to provide positive examples of healthy eating to create a foundation for lifelong healthy eating habits
- to enable children to socialise, listen and talk in a relaxed atmosphere
- encourage good social skills development with a focus on literacy

### Lealands Breakfast Club - Available Daily (Example Menu)

Bacon Roll **£1.20**  
Toast & Jam **30p**  
Cheese on Toast **75p**  
Pain Au Chocolate **£1.00**  
Fresh Fruit Pot **75p**  
Fruit Yogurt & Granola Pot **95p**  
Beans on Toast **75p**  
Scrambled Egg on Toast **95p**  
Hot Filled Muffins **£1.20**

**Breakfast Deal 1 - £1.20**  
Porridge & Topping  
Hot Drink  
**Breakfast Deal 2 - £1.20**  
Breakfast Wrap  
Hot Drink  
**Breakfast Deal 3 - £1.20**  
Cereal Pot & Milk  
Hot Drink

\*Prices subject to change

\*\* 20% discount to be applied at point of purchase for all students.

## Extra Curricular Activities

Clubs and activities take place before school, during lunchtime or after school. Students are encouraged to participate in these, as we believe they are an important part of life at Lealands.

Clubs on offer vary from year to year but may include musical activities and performing arts; sporting activities of all kinds; computer club and clubs linked to various subjects such as science and languages. These are publicised termly on the school website and plasma screens in school.

## Student Leaders

Some students have applied, been interviewed and chosen as Student Leaders. They have responsibilities and duties around the school and can be identified by their purple ties. Student Leaders also help younger students during tutorial time and represent Lealands' students on formal occasions such as Presentation and Open Evenings. It is an honour and privilege to be chosen as a Student Leader.

## Student Voice

Each year group has a voluntary Student Voice group. They raise issues that are particular to their year group or that are a whole school concern and work with staff to continuously improve the school.

Student Voice is highly valued and makes a significant contribution to school life. The groups are open to all interested students who are willing to take an active part.



## Rewards

At Lealands High School we recognise the importance of publicly celebrating the successes of individual students, tutor groups, year groups or the whole school. There are many opportunities for students to receive rewards and recognition for good work, effort, attendance and participation in school events.

Lealands staff and students are proud of the successes of our school and the individuals within the school and are keen to celebrate these successes with each other. Each term we hold a rewards assembly to celebrate the successes of the term.

The assembly is a formal occasion, delivered by the Head of Year and Pastoral Support Manager outlining some of the events that have taken place and giving out prizes to individuals and tutor groups.

At this assembly the following awards will be presented:

- subject commendation certificates
- achievement point prizes
- sports awards and specialism awards for the term
- 100% attendance certificates for the term
- a cup and certificate for the tutor group with the best attendance
- awards of special responsibility status (e.g. Student Leader)
- any specific year group prizes

Subject commendations are awarded by teachers towards the end of each term and are given to students who have worked consistently well in the lesson throughout the term. There is no limit to the number of commendations that a teacher can award in a class. The commendations are added up and certificates are awarded in the end of term rewards assembly to recognise the number of commendations awarded. Trophies and vouchers are given to students in each year group who have achieved the most commendations.

Achievement points are given out in all lessons and recorded on our computer system for a wide range of achievements and successes. Students are awarded badges to wear on their blazers when they reach certain achievement point thresholds and special prizes are also awarded.

Details of rewards can be found in our Rewards Booklet on the school website.





## Sanctions

Insistence on a good attitude to learning is extremely important in the school in order to ensure that all students make the most of their opportunities and succeed in their learning. If students follow the Student Classroom Code of Conduct and all the advice in this booklet, they should not get into trouble. If behaviour or effort are inappropriate then students may expect to receive an appropriate sanction. The school has a clear Behaviour Policy which is available for parents/carers to view on the school website.

Sanctions for inappropriate behaviour may take the form of:

- verbal reprimands/warnings
- loss of free time (break, part of lunch hour, after school – students may be kept in for up to 20 minutes after school without parents being notified)
- sent out of classroom to report to the Director of Subject for a learning conversation
- learning conversations (up to 45 minutes)
- isolation away from other students to do individual work

## Learning Conversations

Learning conversations can be given by individual teachers and may be up to 45 minutes in duration. Students may be kept for 20 minutes after school without prior notification to parents. If the learning conversation is longer after school, parents will be informed in advance.

Persistent or particularly serious offences may result in:

- isolation from a particular subject for a period of time. (The student works alone away from the rest of the group.)
- being excluded from school for a fixed period of time

If parents have any problems concerning learning conversations or other sanctions, they should talk to the appropriate Tutor or Pastoral Support Manager.

Text messages are used to inform parents if their child is removed from a lesson due to serious misbehaviour.

## Expectations of Students



**Lealands**  
High School

***Excellence***  
***Responsibility***  
***Respect***

At Lealands we **CLIMB** the mountain to success

- C** ***Contribute*** positively to school life
- L** ***Listen*** when others are speaking
- I** ***Ignore*** distractions to learning
- M** ***Maximise*** our efforts at all times
- B** ***Build*** on successes and learn from failures

# Term Dates for the School Year 2018-19

## **AUTUMN TERM**

Tuesday, 4th September 2018 – Friday, 21st December 2018

**(Please note: On Tuesday, 4th September Year 7 only will start at 8.40 am. Years 8-11 will return at 11.25 am and report to their Tutor)**

Half term: Monday, 22nd - Monday, 29th October 2018

## **SPRING TERM**

Tuesday, 8th January 2019 – Friday, 5th April 2019

Half term: Monday, 18th - Friday, 22nd February 2019

## **SUMMER TERM**

Tuesday, 23rd April 2019 – Friday, 19th July 2019

Half term: Monday, 27th May - Friday, 31st May 2019

## **STAFF TRAINING DAYS**

Monday, 3rd September 2018

Monday, 29th October 2018

Monday, 7th January 2019

Monday, 22nd July 2019

Tuesday, 23rd July 2019





# Download The My Ed School App

We recently launched a fantastic new way to communicate and share information with you. We want you to feel as much a part of your child's education as possible. With the increased use of smart phone technology we want to make best use of it.

My Ed is the free parent app that gives you a multitude of

communication and information features to stay in touch with what is going on at Lealands. The app gives you direct access to your child's attendance, timetable, absence records, achievements and much, much more. You will also see that we update and change the information in the app as the school year moves along.

We are able to send you messages directly to the My Ed app relating to important information about your child's education and to remind you of events that are taking place at school.

You will receive a notification if we send you a message and there is no charge for the messages you send to us.

The My Ed app is available now for both Apple iOS and Android devices and can be found on either the Apple App Store or on Google Play by searching for My Ed.

## **Step 1 - Go to your App Store**

## **Step 2 - Search for My Ed**

## **Step 3 - Download the Free app**

Once you have installed and opened My Ed, search for Lealands High School and follow the simple instructions to identify yourself.

We hope you enjoy using the app and find it a useful source of information. If you have any questions or concern, please feel free to contact Mrs Goslin, School Business Manager.

Thank you



## FREE Download

**Step 1:** Go to your app store

**Step 2:** Search for My Ed

**Step 3:** Download the app



SCAN ME

[www.myedschoolapp.com](http://www.myedschoolapp.com)

# Connect With Us On Social Media

## Follow Lealands High School on Facebook and Twitter.

Lealands' social media pages were introduced a couple of years ago and have successfully grown in followers over that period. They continue to be an excellent resource to engage with our community; sharing positive news stories, achievements, information, updates and photographs.

Our Facebook page can be found at [www.facebook.com/lealandshighschool](http://www.facebook.com/lealandshighschool) and our Twitter handle is **@LealandsHigh**.

We would encourage parents and students to 'Like' our Facebook page and 'Follow' us on Twitter. We will use them as a tool for communication; sometimes sending urgent alerts at short notice such as school closures due to snow.

For our pages to continue to run successfully, we require the support of all users. We ask that the pages are not used to voice any concerns or grievances. If an occasion does arise during your child's time at Lealands where you wish to make a complaint, or raise a concern, you are advised to follow the school's complaints procedure which can be found on the 'School Policies' page of our website. We recommend that all parents and carers refrain from using our social networking sites to discuss sensitive issues about the school.

Posts which are deemed to be unsuitable for our pages will be deleted, the perpetrators will be blocked and where necessary appropriate action will be taken.

We thank you for your continued support and hope you find our pages helpful and informative.



**Lealands**  
High School



# What's Great About Lealands?

## By Year 7 Students

“

*Lealands is a fun place to be and also has great opportunities*

”

“

*The lessons are really interesting, my favourite is science.*

”

“

*Lealands is like one big family. Everyone cares for you and most lessons are amazing.*

”

“

*I found it easy to make friends, it's fun and the teachers are great!*

”

## By Year 7 Parents

“

*I am really pleased with how my son has settled in to life at Lealands. He found all of the transition events extremely useful in helping him feel more confident about starting high school.*

”

“

*My daughter has adapted very well to high school. I am very pleased with all the help and support she has received at Lealands*

”



# BOOK YOUR BIRTHDAY PARTY AT LEALANDS



For details please visit [www.lealands.luton.sch.uk/parties](http://www.lealands.luton.sch.uk/parties).

\*Our party facilities are available as a venue only. Children will be the responsibility of accompanying adults. Any food required is the responsibility of the party host.



**Facilities For Hire**  
From £8.00 Per Hour



Swimming Pool, Sports Hall, Dance/Activity Studios, 3G Astro, Netball/Tennis Courts, Community Function Rooms, Fitness Suite and School Hall.

For more details, visit: [www.lealands.luton.sch.uk/facilities](http://www.lealands.luton.sch.uk/facilities)







**Lealands High School**

**Sundon Park Road**

**Luton, LU3 3AL.**

**Tel:01582 611600**

**Email: [admin@lealands.luton.sch.uk](mailto:admin@lealands.luton.sch.uk)**

**[www.lealands.luton.sch.uk](http://www.lealands.luton.sch.uk)**



**Lealands  
High School**



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