

## PRIVACY NOTICE

Lealands High School is committed to protecting your privacy when you give us your personal data and that of your child.

We have a Data Protection Officer who makes sure we respect your rights and follow the law. If you have any concerns or questions about how we look after your personal information, please contact the school at [admin@lealands.luton.sch.uk](mailto:admin@lealands.luton.sch.uk).

Data Controller	Lealands High School, Sundon Park Road, Luton, LU3 3AL
Data Protection Officer	Zoe Bulmer - <a href="mailto:feedback@luton.gov.uk">feedback@luton.gov.uk</a>
Personal Data	Name; Address; DoB; contact details including email addresses; ethnicity; medical details, special educational needs; examination results and assessment data; attendance data; behaviour record; school history
Purpose for using it	To register your child and monitor their attendance and attainment in the school. To provide appropriate pastoral support. To communicate with parents.
Lawful basis	To carry out the performance of a public task. Consent for photography, trips and internet access. Special category data such as ethnicity and medical details are used in the public interest of supporting each child according to their needs and to take care of their wellbeing whilst in the school setting.
Who we share it with	Local authority; education providers; NHS; safeguarding partners; catering services; pastoral support such as counselling; after school clubs.
Why we share it with them	To meet the statutory requirement for monitoring by the Department of Education. To provide access to education. To provide pastoral care, food and safeguarding where necessary. To enable trips.
Any automated decision making	None.
Transfer of data to a non-EU country	None.
Exercising your rights	You have the right to ask us to amend or delete your data as well as transfer it or limit its use. You also have the right to request a review of an automated decision where you think this is wrong. Each request will be considered individually however, where we are required to keep your data by law we may be unable to action your request. In all circumstances we will explain our decision making in writing to you.

If you want more information about how we keep your data safe please see our main privacy statement at [www.lealands.luton.sch.uk](http://www.lealands.luton.sch.uk).