

AV1 Robot for Remote Attendance Policy



Lealands
High School

AV1 Robot for Remote
Attendance Policy (EWA)
Lealands High School
July 2025

1. INTRODUCTION

Lealands High School policies are designed to support the school ethos, aims and vision. Lealands is a positive learning community which is fully inclusive to ensure equality of opportunity for all.

Our aims are outlined in our Home School Agreement.

Our aims:

Excellence in everything we do	Everyone has responsibility	Respect for all
<ul style="list-style-type: none">• Everyone achieves success and makes excellent progress	<ul style="list-style-type: none">• To prepare young people for life and a positive future	<ul style="list-style-type: none">• Everyone is valued for their contribution
<ul style="list-style-type: none">• We all continually improve what we do and work hard	<ul style="list-style-type: none">• To ensure that school is a safe place	<ul style="list-style-type: none">• All are cared for and supported so that needs are met
<ul style="list-style-type: none">• We care about being the best we can be and getting the best out of those around us	<ul style="list-style-type: none">• To help and support others to grow and succeed	<ul style="list-style-type: none">• We recognise and celebrate the talents, gifts and uniqueness of every individual

In order to achieve these aims students, parents and the school need to work in partnership.

Our vision is to be:

*Everyone **achieves excellence**, demonstrates **respect for all** and takes **responsibility** for their own actions, while helping others to be successful.*

We strive to achieve this vision in all that we do and staff, students, parents, governors, other school stakeholders and partners are all an important part of making this happen.

2. PURPOSE

This policy sets out the safe and appropriate use of the AV1 robot to enable a student of secondary school age to participate in classroom learning remotely from their home. It aims to safeguard the welfare, privacy, and rights of:

- The student using the AV1 robot remotely
- Students and staff present in the classroom
- Parents and other individuals present in the home environment

3. SCOPE

This policy applies to all uses of the AV1 robot provided by the school and its associated application, when used by a student at home for educational purposes. It must be agreed to by:

- The student using the AV1 robot
- The parent(s)/carer(s) of the student
- The school and classroom staff involved

4. SAFEGUARDING AND PRIVACY

4.1 Safeguarding the Student at Home

- The student must use the AV1 robot in a supervised, safe, and private space within the home (e.g., a bedroom or study area). The parent/carer should be within the vicinity of the home whilst it is being used but should not have access to the screen whilst the lesson is in progress.
- The student should be appropriately dressed and ready to learn, as they would be in a physical classroom. Appropriate dress excludes nightwear e.g. pyjamas, nightdress or underwear on display. Appropriate dress means full coverage of the torso to neckline and legs.
- The use of the AV1 robot must be for educational purposes only, during designated school hours.

4.2 Safeguarding Students and Staff in School

- Teachers will have control over when the AV1 robot is activated during the school day and may switch it off or mute it at any time.
- Staff and students will be informed of the presence of the AV1 robot in the classroom before it is switched on at the start of the lesson.
- No sensitive or personal discussions (e.g. pastoral, behaviour-related, safeguarding disclosures) should take place while the AV1 is active.
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- Students may request the AV1 is switched off/muted during any part of a lesson and the teacher/designated adult is responsible for making an appropriate decision to such a request.

5. USE AND ACCESS RESTRICTIONS

5.1 Prohibited Actions by the Student at Home

- The student must **not** use any additional devices to record, photograph, or share content from the AV1 robot stream.
- Attempting to take a screenshot or record the stream will automatically close the app and notify the device owner and school.
- The student must not allow any other individuals (including parents, carers, siblings, or others in the home) to view or access the AV1 robot stream.

5.2 Parental and Home Environment Requirements

- Parents and carers must ensure the student is the **only** person accessing the AV1 device at home.
- Parents must not attempt to operate, observe, or interact with the AV1 robot or the app while it is in use.
- Any breach of these conditions may result in the suspension or termination of AV1 use.

6. DATA PROTECTION AND CONFIDENTIALITY

- AV1 use is subject to data protection legislation (e.g., UK GDPR).
- The video stream is end-to-end encrypted and not recorded by default.
- Any attempt to bypass these protections is a violation of school policy.

7. TERMS OF AGREEMENT AND CONSENT

Prior to use of the AV1 robot:

- A **Remote Access and Usage Agreement** must be signed by the student, their parent/carer, and a school representative.
- The agreement will include:
 - Consent to use the AV1 robot
 - Understanding and acceptance of usage conditions
 - Acknowledgement of privacy and safeguarding expectations
 - Clear escalation steps if misuse occurs

8. MONITORING AND MISUSE

- The school reserves the right to monitor AV1 use for safeguarding and compliance purposes.
- Any misuse (e.g. taking screenshots, sharing content, allowing others to view) will result in:
 1. Immediate suspension of access
 2. Notification to parents
 3. Review of the continued suitability of AV1 use
- Serious or repeated breaches may lead to permanent removal of the AV1 robot and additional safeguarding actions/sanctions.

9. TRAINING OF THE AV1

- All staff will be provided information on the AV1 before it is introduced to school via a briefing.

- Staff who have the AV1 in their lessons will be provided with further training either in a small group or 1-1 session.
- Students will have a session on how to use the AV1 device before the lesson goes live. This will be via a home visit from Compass staff or the student coming into The Compass Centre. They will have access to Compass for assistance if required via a phone call if they have any difficulty accessing the lesson.

10. MOVEMENT OF AV1

- The movement of the AV1 will be the responsibility of a member of staff in Compass. They will deliver the AV1 before the session to ensure it is set up and ready for use. At the end of the session it will be collected by a member of the Compass staff.
- When moved the AV1 must be in its rucksack for safekeeping.
- The AV1 is kept in the Centre Managers office apart from when being used.
- The AV1 will be checked before it goes out and on return of usage.
- Any damage is to be reported to The Compass Centre Manager who informs the relevant person at the Local Authority.

11. REVIEW AND UPDATES

This policy will be reviewed at least annually or sooner if:

- Changes in safeguarding legislation occur
- Updates to AV1 device functionality are made
- A significant incident involving AV1 usage requires policy amendment

12. CONTACT AND SUPPORT

For questions about this policy or to report a concern regarding AV1 use, please contact The Compass Centre Manager
